

# Academic Assessment Report\*

Ohio Administrative Code (OAC) 3301-34-04

## Option #2 – Written Narrative

- (A) The parents shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.
- (B) The academic assessment report shall include one of the following:
- (2) A written narrative indicating that a portfolio of samples of the child’s work has been reviewed and that the child’s academic progress for the year is in accordance with the child’s abilities.
    - (a) The written narrative shall be prepared by:
      - (i) a licensed or certified teacher, holding a valid Ohio teaching certificate (excluding the non-tax certificate issued under Ohio Revised Code 3301.071); or
      - (ii) another person mutually agreed upon by the parent(s) and the superintendent.

*Ohio Rev. Code Ann. § 149.43 (B) (1) states that “all public records shall be promptly prepared and made available for inspection to any person at all reasonable times...” Federal educational privacy statutes (FERPA) protect students who attend federally funded institutions, but home school records do not fall under any express exemption. This form satisfies Ohio law without compromising student privacy.*

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### Accordingly:

I hereby attest that a portfolio of samples of \_\_\_\_\_’s work  
(child’s name)  
was reviewed by me for the 20\_\_\_\_ - 20\_\_\_\_ academic year and is in accordance with his/her abilities.

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(Signature of Licensed/Certified Ohio Assessor)

The portfolio was reviewed by (check one):

- \_\_\_\_\_ (i) a licensed or certified teacher, holding a valid Ohio teaching certificate (excluding the non-tax certificate issued under Ohio Revised Code 3301.071); **or**
- \_\_\_\_\_ (ii) another person mutually agreed upon by the parent(s) and the superintendent.

\*form optional