



of the WESTERN RESERVE

Inspiring Learning Through Innovation

Organizational Board Meeting Minutes
The Educational Service Center of the Western Reserve
Tuesday, January 10, 2023; 5:30 p.m.
Board Meeting was in Person

CALL TO ORDER: President Pro-Term Mr. Steve Remias called the meeting to order at 5:30 p.m.

ROLL CALL: Present in Person: Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mrs. Percic, Mr. Remias, Mr. Snyder, Mr. Walter. Absent: Mr. Burnett

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

ELECTION OF PRESIDENT

The President Pro Tempore requests nominations from the floor. Nominations do not require a second. Following a nomination further nominations are requested, if none are offered a motion to close is in order.

Nominations for President of the Educational Service Center of the Western Reserve for Calendar Year 2023: Mr. Walter nominated Mr. Kent and was supported by Mr. Snyder.

MOTION: 01-2023

Mrs. Brush moved and Mr. Kent seconded the motion to close the nominations for President. Vote: Mr. Walter, yes; Mrs. Percic, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mrs. Percic, yes; Mr. Remias, yes; Mr. Snyder, yes; Mr. Walter, yes. President declared the motion carried

MOTION: 02-2023

Mr. Walter moved and Mrs. Percic seconded the motion to elect Mr. Kent President for the 2023 term. Vote: Mr. Walter, yes; Mrs. Percic, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Kent, yes; Mr. Remias, yes; Mr. Snyder, yes. President declared the motion carried

President Mr. Kent assumed the Chair.

ELECTION OF VICE PRESIDENT

The President requests nominations from the floor. Following a nomination further nominations are requested, if none are offered a motion to close is in order.

Nominations for Vice President of the Educational Service Center of the Western Reserve for Calendar Year 2023: Mr. Snyder nominated Mrs. Percic and was supported by Dr. Culotta.

MOTION: 03-2023

Mr. Walter moved and Mr. Snyder seconded the motion to close the nominations for Vice President. Vote: Mr. Walter, yes; Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes. President declared the motion carried

MOTION: 04-2023

Mr. Walter moved and Mrs. Brush seconded the motion to elect Mrs. Percic as Vice President for the 2023 term. Vote: Mr. Walter, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; Mr. Snyder, yes. President declared the motion carried

Vice President Mrs. Percic assumed the Chair.

ORGANIZATIONAL ITEMS

MOTION: 05-2023

Mr. Snyder moved and Mrs. Percic seconded the motion to establish the dates and times for Regular Governing Board meetings for 2023 to be held at the Auburn Career Center, Technology Learning Center, 8221 Auburn Road, Concord Twp. in person and/or virtually as applicable by Ohio Revised Code, as follows:

Table with 3 columns: Day, Date, Time. Rows include meetings from February 07, 2023 to December 05, 2023.

**The May meeting will start at 5:45 p.m. and will be held at the Hale Road Building, 58 Hale Road, Painesville, OH 44077
*The December meeting will start at 5:15 p.m. and will be held at the Auburn Career Center, 8140 Auburn Rd., Concord, Ohio 44077 - Room 10A

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Kent, yes; Mr. Remias, yes; Mr. Walter, yes. President declared the motion carried

SUPERINTENDENT RECOMMENDS

MOTION: 06-2023

Mr. Cahill moved and Mr. Snyder seconded the motion the following standing authorizations as recommended in order for the business of the ESC of the Western Reserve to be done expeditiously, for Calendar Year 2023.

Motion to approve the following standing authorizations as recommended so that the business of the ESC of the Western Reserve may be done expeditiously:

1. Authorize the Treasurer to secure advances from the county auditor when funds are available and payable to the school district for both the first and second half settlements.
2. Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
3. Authorize the Treasurer to renew Property, Fleet and Liability insurance for the ESC of the Western Reserve.
4. Authorize the Treasurer to purchase position bonds for the Superintendent, Board President, and Board Vice President in the amount of \$70,000 each.
5. Authorize the Treasurer to purchase a position bond or insurance policy for the treasurer in the amount of \$250,000.
6. Authorize the Treasurer to advertise for bids as necessary as specified by board policy and/or state law.
7. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
8. Authorize Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
9. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2023.
10. Authorize the Treasurer or designee to administer all federal programs in compliance with local, state, and federal regulations (required by state and federal regulations).
11. Authorize Treasurer to open bank accounts as needed.
12. Authorize the Superintendent to accept resignations, and to employ, assign, and pay persons for openings as they occur on an as-needed basis in order to assure smooth, safe, and efficient transition of certificated and classified personnel without undue delay. Recommendation for approval at the next Governing Board meeting.
13. Authorize the Superintendent to approve conference leave for all employees per Board policy.
14. Authorize the Superintendent or designee and Treasurer or designee(s) to attend professional meetings.
15. Authorize the Superintendent or designee, as specified in Board Policy to be the Hearing Officer for Discipline Hearings.
16. Appoint the Treasurer to serve as the Public Records Designee and the Superintendent as the Alternate Designee for 2023.
17. Authorize the Superintendent or designee to sell/discard all instructional materials, supplies, and equipment due to age, condition, and/or beyond repair according to the guidelines in the Ohio Revised Code.
18. Approve Geauga County Prosecutor James Flaiz, Lake County Prosecutor Charles Coulson, McGown & Marking, Squire Patton Boggs and Roetzal, Address as legal counsel options. The Board President, Superintendent, and Treasurer or their designees are authorized to seek legal counsel as needed. (EXHIBIT Legal Counsel)
19. Authorize the Superintendent to serve as the purchasing agent for the ESC of the Western Reserve and to spend a maximum of \$10,000 without prior approval of the Board. [Policy #6320]
20. Authorize continuing board member compensation at the maximum allowed by law - \$125.00 per meeting.
21. Authorize payment to each board member for attendance at approved trainings of the Board to include mileage both ways at the IRS mileage rate. Compensation shall be \$60.00 per day for attendance at a training program three hours or less in length and \$125.00 per day for attendance at a training program longer than three hours in length for in-person or virtual sessions, as applicable by Ohio Revised Code.
22. Establish a board service fund of \$20,000 for travel and miscellaneous expenses incurred by board members in their duty as board members.
23. Approve the attached resolution regarding payment of expenses related to board members serving as an Ohio School Board Association committee member. (EXHIBIT OSBA)
24. Designate The News Herald and The Maple Leaf as the official newspaper.
25. Designate JP Morgan Chase and PNC Bank as the official depositories.
26. Set the mileage reimbursement rate for 2023 at the IRS approved rate.
27. Set the rate at \$.10 per page and \$10.00 per CD/DVD/Flash Drive for providing copies of materials to individuals upon request. [Policy #8310]
28. Authorize the Superintendent to make educational decisions regarding in person and remote learning as needed.
29. Authorize the Superintendent discretion regarding office holiday calendar for eligible staff, remote work days, and calamity days for ESC programs and staff.

Vote: Mr. Cahill, yes; Mr. Snyder, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes; Mr. Walter, yes.
President declared the motion carried

INFORMATIONAL ITEMS

UPCOMING MEETINGS

- Regular Board Meeting - January 10, 2023, immediately following the organizational meeting

MOTION: 07-2023

Mr. Waller moved and Mr. Snyder seconded the motion to adjourn the meeting at 5:42 p.m.

Vote: Mr. Waller, yes; Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Remias, yes.
President declared the motion carried



Geoffrey Kent, Board President



L. Greg Simons, Treasurer/CFO