



*of the* WESTERN RESERVE

*Inspiring Learning Through Innovation*

**Organizational Board Meeting Minutes  
The Educational Service Center of the Western Reserve  
Tuesday, January 11, 2022; 5:30 p.m.  
Board Meeting was in Person**

**CALL TO ORDER:** President Pro-Tem Mrs. Jean Brush called the meeting to order at 5:30 p.m.

**Administering the Oath of Office to Board Members by the Treasurer**

**ROLL CALL:** Present in Person: Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mrs. Percic, Mr. Snyder, Mr. Walter.  
Absent: Mrs. Cavanaugh,

**PLEDGE OF ALLEGIANCE**

**ELECTION OF PRESIDENT**

The President Pro Tem requests nominations from the floor. Nominations do not require a second. Following a nomination further nominations are requested, if none are offered a motion to close is in order.

Nominations for President of the Educational Service Center of the Western Reserve:  
Mr. Walter nominated Mr. Kent and was supported by Mr. Cahill.

**MOTION: 01-2022**

Mr. Walter moved and Mr. Cahill seconded the motion to close the nominations for President.

Vote: Mr. Walter, yes; Mr. Cahill, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes.  
President Pro-Tem declared the motion carried.

**MOTION: 02-2022**

Dr. Culotta moved and Mr. Walter seconded the motion to name Mr. Kent as President for 2022.

Vote: Dr. Culotta, yes; Mr. Walter, yes; Mrs. Brush, yes; Mr. Cahill, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes.  
President Pro-Tem declared the motion carried.

President Mr. Kent assumed the Chair.

**ELECTION OF VICE PRESIDENT**

President Pro-Tem requested nominations from the floor for Vice President. The nominations did not require a second.

Nominations for Vice President of the Educational Service Center of the Western Reserve:  
Mr. Kent nominated Mrs. Percic and was supported by Mr. Walter.

**MOTION: 03-2022**

Mr. Walter moved and Mr. Cahill seconded the motion to close the nominations for Vice President.

Vote: Mr. Walter, yes; Mr. Cahill, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes.  
President declared the motion carried.

**MOTION: 04-2022**

Mr. Walter moved and Mr. Cahill seconded the motion to name Mrs. Percic as Vice President for 2022.

Vote: Mr. Walter, yes; Mr. Cahill, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes.  
President declared the motion carried.

## MOTION: 05-2022

Mrs. Percic moved and Mrs. Brush seconded the motion to establish date, time and place of regular board meetings as follows for 2021:

Tuesday	February 01, 2022	5:45 p.m.
Tuesday	March 01, 2022	5:45 p.m.
Tuesday	April 05, 2022	5:45 p.m.
Tuesday	May 03, 2022	5:45 p.m.
Tuesday	June 07, 2022	5:45 p.m.
Tuesday	June 28, 2022	5:45 p.m.
Tuesday	August 02, 2022	5:45 p.m.
Tuesday	September 06, 2022	5:45 p.m.
Tuesday	October 04, 2022	5:45 p.m.
Tuesday	November 01, 2022	5:45 p.m.
Tuesday	*December 06, 2022	5:30 p.m.

\*this meeting will be held at the Auburn Career Center, 8140 Auburn Rd., Concord, Ohio

Resolution to establish the meeting site for Regular Board meetings as the Auburn Career Center, Technology Learning Center, 8221 Auburn Road, Concord Twp.

Or virtually; as applicable by Ohio Revised Code, and the dates and times as follows:

Vote: Mrs. Brush, yes; Mrs. Percic, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Kent, yes; Mr. Snyder, yes; Mr. Walter, yes.  
President declared the motion carried.

## SUPERINTENDENT RECOMMENDS

### MOTION: 06-2022

Mr. Walter moved and Dr. Culotta seconded the motion to approve the following standing authorizations as recommended in order for the business of the ESC of the Western Reserve to be done expeditiously, for Calendar Year 2022.

#### **Motion to approve the following standing authorizations as recommended so that the business of the ESC of the Western Reserve may be done expeditiously:**

1. Authorize the Treasurer to secure advances from the county auditor when funds are available and payable to the school district for both the first and second half settlements.
2. Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
3. Authorize the Treasurer to renew Property, Fleet and Liability insurance for the ESC of the Western Reserve.
4. Authorize the Treasurer to purchase position bonds for the Superintendent, Board President, and Board Vice President in the amount of \$70,000 each.
5. Authorize the Treasurer to purchase a position bond or insurance policy for the treasurer in the amount of \$250,000.
6. Authorize the Treasurer to advertise for bids as necessary as specified by board policy and/or state law.
7. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
8. Authorize Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
9. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2022.
10. Authorize the Treasurer or designee to administer all federal programs in compliance with local, state, and federal regulations (required by state and federal regulations).
11. Authorize Treasurer to open bank accounts as needed.
12. Authorize the Superintendent to accept resignations, and to employ, assign, and pay persons for openings as they occur on an as-needed basis in order to assure smooth, safe, and efficient transition of certificated and classified personnel without undue delay. Recommendation for approval at the next Governing Board meeting.
13. Authorize the Superintendent or designee to approve conference leave for all employees per Board policy.
14. Authorize the Superintendent and Treasurer to attend professional meetings.
15. Authorize the Superintendent or designee, as specified in Board Policy to be the Hearing Officer for Discipline Hearings.
16. Appoint the Treasurer to serve as the Public Records Designee and the Superintendent as the Alternate Designee for 2022.
17. Authorize the Superintendent or designee to sell/discard all instructional materials, supplies, and equipment due to age, condition, and/or beyond repair according to the guidelines in the Ohio Revised Code.
18. Approve Geauga County Prosecutor James Flaiz, Lake County Prosecutor Charles Coulson, McGown & Markling, Squire Patton Boggs and Roetzel, Address as legal counsel options. The Board President, Superintendent, and Treasurer or their designees are authorized to seek legal counsel as needed. (EXHIBIT Legal Counsel)
19. Authorize the Superintendent to serve as the purchasing agent for the ESC of the Western Reserve and to spend a maximum of \$10,000 without prior approval of the Board. [Policy #6320]
20. Authorize continuing board member compensation at the maximum allowed by law - \$125.00 per meeting.

21. Authorize payment to each board member for attendance at approved trainings of the Board to include mileage both ways at the IRS mileage rate. Compensation shall be \$60.00 per day for attendance at a training program three hours or less in length and \$125.00 per day for attendance at a training program longer than three hours in length for in-person or virtual sessions, as applicable by Ohio Revised Code.
22. Establish a board service fund of \$20,000 for travel and miscellaneous expenses incurred by board members in their duty as board members.
23. Approve the attached resolution regarding payment of expenses related to board members serving as an Ohio School Board Association committee member. (EXHIBIT OSBA)
24. Designate The News Herald and The Maple Leaf as the official newspaper.
25. Designate JP Morgan Chase and PNC Bank as the official depositories.
26. Set the mileage reimbursement rate for 2022 at the IRS approved rate.
27. Set the rate at \$.10 per page and \$10.00 per CD/DVD/Flash Drive for providing copies of materials to individuals upon request. [Policy #8310]
28. Authorize the Superintendent to make educational decisions regarding in person and remote learning as needed, based on the COVID-19 Pandemic.

Vote: Mr. Walter, yes; Dr. Culotta, yes; Mrs. Brush, yes; Mr. Cahill, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes.  
President declared the motion carried.

**MOTION: 07-2022**


Mr. Walter moved and Dr. Culotta seconded the motion to adjourn the meeting at 5:42 p.m.

Vote: Mr. Walter, yes; Dr. Culotta, yes; Mrs. Brush, yes; Mr. Cahill, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes.  
President declared the motion carried.



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Geoffrey Kent, Board President



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L. Greg Slemons, Treasurer/CFO