



**Regular Board Meeting Minutes**  
**The Educational Service Center of the Western Reserve**  
**Tuesday, January 14, 2025; 5:45 p.m.**  
**Board Meeting was in Person**

**CALL TO ORDER:** President Mr. Geoffrey Kent called the meeting to order at 5:45 p.m.

**ROLL CALL:** Present in Person: Mr. Burnett, Mr. Hach, Mr. Kent, Mrs. Percic, Mr. Snyder

Absent; Mr. Cahill, Dr. Culotta, and Mr. Remias

**PLEDGE OF ALLEGIANCE**

**HEARING OF THE PUBLIC ON AGENDA ITEMS**

This time is available to any member of the public to address the Board. Hearing of the Public shall not exceed fifteen minutes. The Board President will recognize speakers, allowing no more than a three-minute time allocation for each person. Public Participation Board Policy may be viewed at <https://go.boarddocs.com/oh/gcesc/Board.nsf/Public>. **NONE**

**BOARD MEMBER APPOINTMENT**

**MOTION: 08-2025**

Mr. Burnett moved and Mr. Kent seconded the motion to approve the appointment of Erik L. Walter to fill the vacancy of Jean Brush as a Governing Board Member for the Educational Service Center of the Western Reserve. This term will expire on December 31, 2025, and will be on the ballot in the November 2025 board election.

Vote: Mr. Burnett, yes; Mr. Kent, yes; Mr. Hach, yes; Mrs. Percic, yes; Mr. Snyder, yes

President declares the motion carried

**Administering the Oath of Office to the newly appointed Board Member, Erik L. Walter by the Treasurer.**

**TREASURER RECOMMENDATIONS**

- **Fiscal Year 2024 Audited Financial Statements Status.**

**MOTION: 09-2025**

Mr. Snyder moved and Mr. Hach seconded the motion to approve the Board Minutes of the December 10, 2024 Meeting of the Board as written. (EXHIBIT MINUTES)

Vote: Mr. Snyder, yes; Mr. Hach, yes; Mr. Burnett, yes; Mr. Kent, yes; Mrs. Percic, abstained; Mr. Walter, abstained

President declared the motion failed

Dr. Culotta arrived at 5:52 p.m.

**MOTION: 10-2025**

Mrs. Percic moved and Mr. Hach seconded the motion to approve the December 31, 2024 Financial Reports. ORC 3313.29 - The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The ESC of the Western Reserve financial statements for the period ending December 31, 2024, are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (EXHIBIT FINANCIALS).

Vote: Mrs. Percic, yes; Mr. Hach, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Kent, yes; Mr. Snyder, yes; Mr. Walter, yes

President declares the motion carried

**MOTION: 11-2025**

Mr. Snyder moved and Mrs. Percic seconded the motion to approve the Tax Budget for FY 2025-2026 for the Lake County School Financing District. The Lake County Auditor has provided a summary form of the budget resulting from amendments to the ORC related to tax budgets. (EXHIBIT TAX BUDGET)

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mr. Walter, yes  
President declares the motion carried

**MOTION: 12-2025**

Mr. Snyder moved and Dr. Culotta seconded the motion to approve amendments to the permanent appropriations for Fiscal Year 2024-2025. (Appropriations)

Vote: Mr. Snyder, yes; Dr. Culotta, yes; Mr. Burnett, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, yes  
President declared the motion carried

**MOTION: 13-2025**

Mr. Snyder moved and Mr. Hach seconded the motion to approve the following donations:

Science Olympiad:

- Cash donation from Cardinal Credit Union in the amount of \$500.00 for the Science Olympiad.
- Cash donation from Madam Springs LLC Paris Room in the amount of \$300.00 for the Gaitway Greenhouse

Vote: Mr. Snyder, yes; Mr. Hach, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, yes  
President declared the motion carried

**SUPERINTENDENT RECOMMENDS****Superintendent's Report**

1. ESCWR Strategic Plan Fiscal Year 2024 - 2026
2. Ohio Ethics Financial Disclosure Statement filing deadline, Thursday, May 15, 2025
3. Expansion of fiscal services
4. Staffing FY25
5. State Education priorities and ESC's
6. School Leadership transition FY26
7. Marketing and Public Relations - School Board Presentations

**MOTION: 14-2025**

Mr. Snyder moved and Dr. Culotta seconded the motion to approve the 2025 annual membership dues.

2025 Memberships and Dues:

- Geauga Growth Partnership (GGP) - \$500.00
- Lake County Development Council (LCDC) - \$300.00
- Ohio School Boards Associations (OSBA) - \$4,820.00

Vote: Mr. Snyder, yes; Dr. Culotta, yes; Mr. Burnett, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, yes  
President declared the motion carried

**MOTION: 15-2025**

Mr. Snyder moved and Mrs. Percic seconded the motion to approve the 2024-25 District Service Agreements and/or Addendums.

2024-2025 Addendums

- Cardinal Local - Addendum - Credit Memo
- Fairport Harbor Exempted Village - Addendum - Credit Memo
- Madison Local - Credit Memo
- Painesville City Local - Addendum - Passport - Related Services
- Painesville City Local - Addendum - Credit Memo
- Perry Local - Credit Memo
- Riverside Local - Addendum - Credit Memo
- West Geauga Local - Credit Memo

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mr. Walter, yes  
President declares the motion carried

**MOTION: 16-2025**

Mr. Snyder moved and Mr. Hach seconded the motion to approve the following Vendor Agreements:

- ThinkFast Interactive—Interactive in-person anti-vaping presentation for middle school students in up to 5 participating buildings at \$2,500 per event, billed to the Prevention Anti-Vaping account after each event. Maximum expense \$12,500.00.

Vote: Mr. Snyder, yes; Mr. Hach, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, yes  
President declared the motion carried

**MOTION: 17-2025**

Mr. Snyder moved and Mrs. Percic seconded the motion to approve the following Human Resources items: Suspension of Contracts; Amendments, New Employees, Renewals, Supplementals, Separations, Leave of Absence requests and Summer Positions.

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mr. Walter, yes  
President declares the motion carried

**MOTION: 18-2025**

Mr. Snyder moved and Mrs. Percic seconded the motion to approve the following job descriptions:

- Coordinator, Workforce Development - 260 days - New
- Director, Grants Management and Operations - 260 days - Revised

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mr. Walter, yes  
President declares the motion carried

**MOTION: 19-2025**

Mr. Snyder moved and Dr. Culotta seconded the motion to approve attendance and expenses for out-of-state travel for the following staff:

- AESA 2025 Spring Executive Council Meeting, on May 4 - 7, 2025, for Jennifer Felker, Superintendent, located in Thompson Palm Springs - Palm Springs, CA. The Spring Executive Council meeting is essential, and the Association of Education Service Agencies (AESAs) will cover all travel costs.
- AESA Summer Leadership Conference (Executive Council Meeting), on July 14 - 17, 2025, for Jennifer Felker, Superintendent, located in Austin, TX. The Summer Executive Council meeting is essential, and the Association of Education Service Agencies (AESAs) will cover travel costs for July 14-15, 2025. The cost of flight, rental car, airport parking, lodging, and meals for July 15 - 17, 2025, for the AESA Summer Leadership Conference will not exceed \$1,200.
- AESA Summer Leadership Conference (Executive Council Meeting), on July 14 - 17, 2025, for Greg Slemmons, Treasurer/Chief Financial Officer, located in Austin, TX. The cost of flight, airport parking, lodging, and meals will not exceed \$1,500.
- AESA Advocacy in Action Conference (Executive Council Meeting), on September 16 - 19, 2025, for Jennifer Felker, Superintendent, located at the Hyatt Regency in Capitol Hill, Washington D. C. The Fall Executive Council meeting is essential and the Association of Education Service Agencies (AESAs) will cover travel costs for September 16 - 17, 2025. The cost of flight, airport parking, lodging, and meals for the AESA conference on September 17 - 19, 2025, will not exceed \$1,500.
- AESA Advocacy in Action Conference (Executive Council Meeting), on September 16 - 19, 2025, for Greg Slemmons, Treasurer/Chief Financial Officer, located in Austin, TX. The cost of flight, airport parking, lodging, and meals will not exceed \$1,500.
- 2025 Annual AESA Conference (Executive Council Meeting), on December 1 - 5, 2025, for Jennifer Felker, Superintendent, located at The Broadmoor in Colorado Springs, CO. The Winter Executive Council meeting is essential, and the Association of Education Service Agencies (AESAs) will cover all travel costs for December 1 - 2, 2025. The cost for flight, airport parking, lodging, and meals for the AESA Conference on December 3-5, 2025, will not exceed \$1,500.
- 2025 Annual AESA Conference (Executive Council Meeting), on December 1-5, 2025, for Greg Slemmons, Treasurer/Chief Financial Officer, located at The Broadmoor in Colorado Springs, CO. The cost of flight, airport parking, lodging, and meals will not exceed \$1,500.
- Project Evident - Reimagining Resource Allocation: An Approach to Improvement! Workshop on February 3-5, 2025, for Kelly Moran, Director of Teaching and Learning, and Beth Walsh-Mooreman, Curriculum Consultant, in Austin, TX. The workshop will help education leaders maximize their resources for student success through data-driven decision-making. Project Evident will cover the cost of airfare, lodging, and meals. The mileage and parking cost not exceeding \$200 will be billed to Curriculum.

Vote: Mr. Snyder, yes; Dr. Culotta, yes; Mr. Burnett, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, yes  
President declared the motion carried

**MOTION: 20-2025**

Mr. Snyder moved and Mr. Hach seconded the motion to appoint Erik L. Walter as the Board Representative to the Auburn Career Center Board of Education effective January 14, 2025.

Vote: Mr. Snyder, yes; Mr. Hach, yes; Mr. Burnett, yes; Dr. Culotta, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Walter, abstained  
President declares the motion carried

**HEARING OF THE PUBLIC ON NON-AGENDA ITEMS**

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**UPCOMING MEETINGS:**

- Next Regular Board Meeting - Tentatively February 04, 2025, at 5:45 PM as approved at the 2025 Organizational Meeting.
  - ESCWR TLC Building Room 124, 8221 Auburn Rd., Concord, OH 44077
- Lake County Business Advisory Council (BAC) - February 13, 2025 at 8:00 AM - 9:00 AM
  - ESCWR TLC Building Room 106, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - February 18, 2025 at 8:00 AM - 9:30 AM
  - 12611 Ravenwood Dr., Chardon, OH 44024
- Lake County Business Advisory Council (BAC) - April 03, 2025 at 8:00 AM - 9:00 AM
  - ESCWR TLC Building Room 106, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - April 08, 2025 at 8:00 AM - 9:30 AM
  - 12611 Ravenwood Dr., Chardon, OH 44024.
- Lake County Business Advisory Council (BAC) - May 08, 2025 at 8:00 AM - 9:00 AM
  - ESCWR TLC Building Room 106, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - May 13, 2025 at 8:00 am - 9:30 am
  - 12611 Ravenwood Dr., Chardon, OH 44024.
- Ohio Ethics Commission Annual Financial Disclosure Statement filing deadline, Thursday, May 15, 2025 - Tentative
- ESCWR Opening Day 2025 - August 06, 2025
  - Location: Perry High School One Success Blvd, Perry, Ohio 44081

**MOTION: 21-2025**

Mr. Burnett moved and Mr. Kent seconded the motion to adjourn at 6:16 p.m.

Vote: Mr. Burnett, yes; Mr. Kent, yes; Dr. Culotta, yes; Mr. Hach, yes; Mrs. Percic, yes; Mr. Snyder, yes; Mr. Walter, yes  
President declares the motion carried

**ADJOURNMENT**

Geoffrey Kent, Board President



L. Greg Simons, Treasurer/CFO