



Regular Board Meeting Minutes
The Educational Service Center of the Western Reserve
Tuesday, February 6, 2024; 5:45 p.m.
Board Meeting was in Person

CALL TO ORDER: President Mr. Geoffrey Kent called the meeting to order at 5:45 p.m.

ROLL CALL: Present in Person: Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Hach, Mr. Kent, Mrs. Percic, Mr. Snyder.
Absent: Mr. Burnett, Mr. Remias

PLEDGE OF ALLEGIANCE.

HEARING OF THE PUBLIC ON AGENDA ITEMS

This time is available to any member of the public to address the Board. Hearing of the Public shall not exceed fifteen minutes. The Board President will recognize speakers, allowing no more than a three-minute time allocation for each person. Public Participation Board Policy may be viewed at <https://go.boarddocs.com/oh/gcesc/Board.nsf/Public>. **NONE**

TREASURER RECOMMENDATIONS

Treasurer Report:

1. 2022-2023 Audited Financial Report - Zupka & Associates
2. Section 457 (b) Deferred Compensation Plan through American Fidelity PlanServ
3. 2024 Ohio Ethics Commission Financial Statement filing deadline is Wednesday May 15, 2024

MOTION: 24-2024

Mrs. Percic moved and Mr. Cahill seconded the motion to approve the Board Minutes of the 2024 Organization Meeting and Regular Monthly Meeting of the Board, both held on January 9, 2024 as written. (EXHIBIT MINUTES)

Vote: Mrs. Percic, yes; Mr. Cahill, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mr. Snyder, yes
President declared the motion carried

MOTION: 25-2024

Mrs. Brush moved and Mr. Snyder seconded the motion to approve the January 31, 2024 Financial Reports. ORC 3313.29 - The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The ESC of the Western Reserve financial statements for the period ending January 31, 2024, are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (EXHIBIT FINANCIALS).

Vote: Mrs. Brush, yes; Mr. Snyder, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 26-2024

Mrs. Brush moved and Mr. Snyder seconded the motion to approve amendments to the permanent appropriations for Fiscal Year 2023-2024.

Vote: Mrs. Brush, yes; Mr. Snyder, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 27-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve the following resolution establishing a Section 457 (b) Eligible Deferred Compensation Plan to employees. (EXHIBIT DEFERRED COMPENSATION)

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 28-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve the following Fiscal Service Agreement. Northeast Ohio Educational Service Center, GEER SNS Services for Birchwood School of Hawken.

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 29-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve ESCWR Curriculum Services for ELA and Math Support for St. Mary of the Assumption School for the cost of \$17,750.00 to be paid from the school's GEER II funds.

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

SUPERINTENDENT RECOMMENDS

Superintendent Report:

1. ESCWR School Therapy Support Animal
2. Cardinal Community School
3. Grant Funds and Staffing FY25 school year
4. LGCA/NEOnet Combination Agreement Approved
5. Riverside Local Schools and Hale Preschool Lease FY25
6. 2024 Board Member Committees:
 - Board Policy Committee: Marilyn Percic, Susan Culotta
 - Geauga BAC: Timothy Snyder
 - Lake BAC: Thomas Hach
 - Records Retention Committee Geoffrey Kent
7. 2024 Board Appointments:
 - 2023 OSBA Capital Conference - Delegate: Timothy Snyder
 - 2023 OSBA Capital Conference - Alternate: Steve Remias
 - OSBA Legislative Liason - Jennifer Felker

MOTION: 30-2024

Mr. Snyder moved and Mr. Cahill seconded the motion to approve the following 2023-24 District Service Agreements and/or Addendums. (EXHIBIT DISTRICT AGREEMENTS)

2023-2024 Agreements

- Chagrin Falls Exempted Village
- Cleveland Heights-University Heights City

2023-2024 Addendums

- Madison Local - Administrator Services Principal and Special Education
- Madison Local - Gaitway High School

Vote: Mr. Snyder, yes; Mr. Cahill, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 31-2024

Mr. Snyder moved and Ms. Percic seconded the motion to approve the Fiscal agreement with ACE School. (EXHIBIT FISCAL AGREEMENTS)

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes
President declared the motion carried

MOTION: 32-2024

Mr. Snyder moved and Ms. Percic seconded the motion to approve the following Vendor Service Agreements:

- SERVICE CANCELLATION - Due to lack of participations. Torchlight Youth Mentoring Alliance will provide supervision and facilitation for a mentoring/tutoring program at Cardinal Local School District. ESCWR will pay Torch \$9,728.50 for their services from funding provided by the Ohio Mental Health and Substance Abuse grant (OHMHAS). Torchlight will provide additional in-kind services in the amount of \$667.00.
- Bright Futures Therapeutic Services, LLC - Agreement to provide a Speech Language Pathologist Services billed half day per week at \$105 per hour assigned.

Vote: Mr. Snyder, yes; Mrs. Percic, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes;
President declared the motion carried

MOTION: 33-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve the following Memorandum of Understanding:

- Cardinal Local School District - ESCWR will operate a Traditional Tutoring program from January to April 2024 for 14 weeks to support additional academic learning supports. ESCWR will provide the program structure and supervision. Cardinal will employ tutoring staff for which ESCWR will reimburse up to \$25 per hour plus retirement and Medicare tax for up to 336 hours not to exceed \$10,000 with appropriate documentation. Costs will be paid from the Extended Learning Grant.
- Cardinal Local School District - ESCWR will operate a Page Turners Tutoring program from January to April 2024 for 11 weeks for students who need additional supports preparing for Ohio's Third Grade Reading Guarantee exam. Cardinal will employ tutoring staff for which ESCWR will reimburse up to \$25 per hour plus retirement and Medicare tax for up to 352 hours not to exceed \$10,250 with appropriate documentation. Costs will be paid from the Extending Learning Grant.

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 34-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve attendance and expenses for out-of-state travel to education related conferences.

- Explicit Instruction Academy Training of Trainers - June 17-21, Portland, Oregon for Jennifer Kuhn, State Support Team (SST) Region 4 Consultant. This Academy will introduce participants to the concepts and techniques of explicit instruction and training other staff in these practices. This training is in alignment with the SST Grant Agreement to provide universal regional literacy professional learning and technical assistance. Approval includes expenses for registration, meals, mileage, hotel and airport/hotel transfer costs not to exceed \$4,557.00 to be paid from the Individuals with Disabilities Education Act (IDEA) funds.
- Spring 2024 Education Value-added Assessment System (EVAAS) University - March 19-22, 2024, Cary, North Carolina for Tara Reed, State Support Team (SST) Region 4 Consultant. EVAAS University furthers participant skills in understanding, interpreting and guiding data discussions with schools. This training is in alignment with the SST Grant Agreement to provide universal regional literacy professional learning and technical assistance.
- Approval includes expenses for registration, meals, mileage, hotel and airport/hotel transfer costs not to exceed \$2,210.00 to be paid from the Individuals with Disabilities Education Act (IDEA) funds.

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 35-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve the following 2024-2025 Master District Service Agreements

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion carried

MOTION: 36-2024

Mr. Snyder moved and Mrs. Brush seconded the motion to approve the following Human Resources items: Suspension Contracts; Amendments, New Employees, Renewals, Supplementals, Separations, Leave of Absence requests and Summer Positions.

Vote: Mr. Snyder, yes; Mrs. Brush, yes; Mr. Cahill, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes
President declared the motion

UPCOMING MEETINGS

- Geauga County Business Advisory Council (BAC) - February 13, 2024 at 8:00 a.m. - 9:30 p.m.
 - 12611 Ravenwood Dr., Chardon, OH 44024
- Lake County Business Advisory Council (BAC) - February 15, 2024 at 8:00 a.m. - 9:00 a.m.
 - ESCWR TLC Building Room 122, 8221 Auburn Rd., Concord, OH 44077
- ESCWR Regular Board Meeting - March 5, 2024 at 5:45 p.m.
- Lake County Business Advisory Council (BAC) - April 4, 2024 at 8:00 a.m. - 9:30 a.m.
 - ESCWR TLC Building Room 122, 8221 Auburn Rd., Concord, OH 44077
- Geauga County Business Advisory Council (BAC) - April 09, 2024 at 8:00 a.m. - 9:30 p.m.
 - 12611 Ravenwood Dr., Chardon, OH 44024
- ESCWR Regular Board Meeting - April 9, 2024 at 5:45 p.m.
- Geauga County Business Advisory Council (BAC) - May 07, 2024 at 8:00 a.m. - 9:30 p.m.
 - 12611 Ravenwood Dr., Chardon, OH 44024
- ESCWR Regular Board Meeting - May 9, 2024 at 5:45 p.m.
- Lake County Business Advisory Council (BAC) - May 09, 2024 at 8:00 a.m. - 9:00 a.m.
 - ESCWR TLC Building Room 122, 8221 Auburn Rd., Concord, OH 44077
- ESCWR Opening Day 2024 - August 09, 2024
 - Location to be determined.

REMINDERS

- Ohio Ethics Commission annual Financial Disclosure Statement filing deadline, Wednesday, May 15, 2024

HEARING OF THE PUBLIC ON NON-AGENDA ITEMS

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ADJOURNMENT


MOTION: 35-2024

Mr. Cahill moved and Mrs. Brush seconded the motion to adjourn at 6:46 p.m.

Vote: Mr. Cahill, yes; Mrs. Brush, yes; Dr. Culotta, yes; Mr. Hach, yes; Mr. Kent, yes; Mrs. Percic, yes; Mr. Snyder, yes
President declared the motion carried



Geoffrey Kent, Board President



L. Greg Slemmons, Treasurer/CFO